



To Whom It May Concern,

Thank you for your interest in Dragon Rescue Management's (DRM) Elevator Emergency Management (EEM) training courses. It is my pleasure to assist you and your department in exploring our class offers. Below, you will find detailed pricing information for DRM courses, along with a clear explanation of our scheduling procedures. Please review this information carefully. When you are ready to proceed, please complete the DRM Information Inquiry Form to request a formal proposal. The form includes links to our course descriptions and required documents.

[DRM INFORMATION INQUIRY FORM](#)

Course Pricing:

- 1-Day Awareness (Lecture Only): \$3,250.00 plus travel expenses (Unlimited number of students).

- 2-Day Operational: \$7,550.00 plus travel expenses (Unlimited students for lecture; maximum of 30 students for hands-on).
 - Requirements: Full access to hydraulic and traction elevators is needed.

- 1-Day Technician (Prerequisite: Operational Course): \$4,750.00 plus travel expenses (Maximum of 30 students).
 - Requirements: Full access to hydraulic and traction elevators is needed.

Scheduling Procedure:

1. Submit the DRM Information Inquiry Form:

- Complete the form in full to initiate the scheduling process.

2. Agreement for Services:

- A formal Agreement for Services will be sent for your requested course(s).

3. Confirmation Process:

- Have the Agreement signed by an authorized representative of your department or municipality.
- Submit the signed Agreement along with a 30% non-refundable deposit by the deadline indicated in the Agreement.
- Secure a department/municipality Purchase Order for the full amount.

4. Send Confirmation Documents:

- Mail the signed Agreement, deposit, and purchase order to:

Dragon Rescue Management, Inc.

P.O. Box 22

Hawthorne, NY 10532

5. Finalize Agreement:

- Once the signed Agreement, deposit, and purchase order are received, DRM will firmly hold the requested training dates on the calendar.
- A formal Waiver of Liability will then be sent to you for signature. This document must be signed and returned within 7 days via email, with original mailed to the address above.

6. Travel Arrangements:

- Upon receipt of the signed Agreement and Waiver, DRM will finalize travel arrangements. Please note that delays in submitting these documents may require reissuing a new Agreement due to changing travel costs.

7. Equipment Purchases:

- Any equipment purchased from DRM must be paid in full prior to shipping.

Payment Information:

DRM accepts department checks and all major credit cards. Please inform us in advance of your department or municipality's payment requirements. In the rare event that DRM must cancel your training, your deposit will be refunded immediately.

Thank you for considering Dragon Rescue Management (DRM) for your training needs. If you have any questions or require further assistance, do not hesitate to contact me.

Work smart, work safe, train often, and train safe!

Sincerely,

Michael A. Dragonetti

President

Dragon Rescue Management, Inc.

9 W. Cross Street #22

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